

Stinsford Parish Council

Parish Clerk: Miss Kirsty Riglar
57 Louise Road
DORCHESTER
DT1 2LU
Tel: 01305 268818
Email: stinsfordclerk@gmail.com

Date: 7 April 2024

Dear Councillor

MEETING OF STINSFORD PARISH COUNCIL

You are hereby summoned to attend an extraordinary meeting of the Parish Council to be held on **Monday 14 April 2025 at 7.00pm in The Old Library, Kingston Maurward College** to transact the business as listed on the agenda below.

Please note that members of the Press and Public are welcome to attend all meetings of the Parish Council.

AGENDA

1. **Apologies** – To receive any apologies for absence.
2. **Declarations of Interest** – To receive any declarations by members of the Council of disclosable pecuniary interests in respect of the following items.
3. **Public Participation Time** – An opportunity of up to 30 minutes for residents to raise issues of concern or interest, ask a question, make a representation or give evidence to the Parish Council.
4. **Rural crime** – To discuss current issues relating to the parish with Sarah Pilcher, Police Community Support Officer, Dorchester Rural West NPT
5. **Finance**
 - (a) Expenditure
 - (i) To consider the following payments and any others received before the meeting:
 - HMRC (PAYE) (Quarter 4 2024/25) – £308.40
 - Clerk's salary and expenses (Quarter 4 2024/25) - £512.60
 - (i) To note the following payments made by Direct Debit:
 - HugoFox – Website – March 2025 – £11.99
 - HSBC – Bank Charges – March 2025 - £10.00
 - (b) Bank reconciliation

To receive the bank reconciliation for Quarter 4 2024/25 (attached).

6. Accounts - To approve the final accounts for the financial year 2024/25 (attached).

7. Preparation for Audit

- (a) To review the Council's risk assessment document (attached).
- (b) To approve the Council's Asset Register (attached).
- (c) To note the Internal Controls (attached).
- (d) To appoint the internal auditor for the year 2024/25.

8. Planning Matters

- (a) To consider the following applications:

[P/HOU/2025/01789](#) – 3 Maurward Close, Stinsford DT2 8PU – Render building

[P/HOU/2025/01970](#) – 2 Maurward Close, Stinsford DT2 8PU – Affix Shiplap weatherboard cladding

- (b) To retrospectively approve the submission of comments on the following application to meet the deadline:

[P/HOU/2025/01063](#) – Gardener's Cottage, Lower Bockhampton, DT2 8PZ – Extend the roof of the existing south facing gable end of the garage block to create carport, with EV charging point and rooflights

Stinsford Parish Council has no objection to this application.

9. Annual inspection of Lower Bockhampton Play Area – To consider future annual inspections of the play area. Fields in Trust will shortly be instructing the contractors to complete this year's playground inspections. Having reviewed the process, from this year they will be introducing a charge of £125 (plus VAT) per inspection. The Parish Council is therefore asked to consider whether:

- (a) it wishes for the inspection to be carried out by the Fields in Trust contractor and pay the charge; or
- (b) will organise its own Third Party contractor to carry out the inspection and pass the report to Fields in Trust.

10. Consultation – To agree a corporate response, if any, to the following consultation: Defra Land Use consultation (attached).

11. North of Dorchester Garden Community – To consider any current matters or updates.

12. Date of next meeting – Monday 12 May 2025 (Annual Parish Meeting of Electors and Annual Parish Council Meeting)

Kirsty Riglar
Clerk to the Parish Council